

Meeting Date: 11/26/2024
Meeting of: Madison County Fiscal Court
Meeting Type: Regularly Scheduled

HONORABLE REAGAN TAYLOR COUNTY JUDGE EXECUTIVE PRESIDING

The Madison County Fiscal Court convened in regular session on the 26th of November 2024 at 9:30 AM in the Richmond City Hall Chambers in Richmond, Ky. Present was the Honorable Reagan Taylor in the chair presiding and the following members of the Fiscal Court: James Brian Combs, Stephen Lochmueller, Billy Ray Hughes, and Tom Botkin were present. Madison County Attorney Jennie Haymond, Madison County Clerk Kenny Barger, and Sheriff Mike Coyle were also present.

It being determined a quorum was present, the meeting was called to order.

Judge Taylor asked Jeremy Haskins, Ashland Church, to lead the Court in prayer. Judge Taylor asked Sheriff Mike Coyle to lead the Pledge of Allegiance.

IN RE: Approval of Meeting Minutes 11-12-2024:

Motion by James Brian Combs seconded by Tom Botkin to approve the minutes from the regularly called meeting on November 12, 2024.

Motion carried on roll call vote as follows:

James Brian Combs-Yes	Stephen Lochmueller- Yes
Billy Ray Hughes- Yes	Tom Botkin- Yes
Reagan Taylor – Yes	

IN RE: Approval of Meeting Minutes 11-19-2024:

Motion by Stephen Lochmueller seconded by James Brian Combs to approve the minutes from the Special called work session on November 19, 2024.

Motion carried on roll call vote as follows:

James Brian Combs-Yes	Stephen Lochmueller- Yes
Billy Ray Hughes- Yes	Tom Botkin- Yes
Reagan Taylor – Yes	

Treasurer's Report:

Sarah Stewart, Treasurer, addressed the Court to give the monthly treasurer's report (see on file).

IN RE: Resolution 2024-116—Shiloh Cove Subdivision Road Adoption:

Scott Shepherd, Road Supervisor, presented Resolution 2024-116— Shiloh Cove Subdivision Road Adoption for the Court's approval. This Resolution is to adopt the following roadways in the Shiloh Cove Subdivision Phase 1 for county maintenance: Ivy Creek Dr, North Creek Dr, James Thomas Way, Payne Dr, and Shermans Ln.

Motion by Stephen Lochmueller seconded by James Brian Combs to approve Resolution 2024-116— Shiloh Cove Subdivision Road Adoption.

Judge Taylor asked about the QR code page that was in the packet. Deputy Judge Executive Jill Williams stated that when they scan in the packet to be loaded onto the website, the QR code makes it automatically load and determines when the packet ends.

Motion carried on roll call vote as follows:

James Brian Combs-Yes	Stephen Lochmueller-Yes
Billy Ray Hughes- Yes	Tom Botkin- Yes
Reagan Taylor – Yes	

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IN RE: Resolution 2024-117— Madison County Planning Commission Board

Appointment:

Jill Williams, Deputy Judge Executive, presented Resolution 2024-117— Madison County Planning Commission Board Appointment for the Court's approval. This Resolution approves the appointment Shannon Pennington to the Madison County Planning Commission Board, with an expiration date of December 31, 2028.

Motion by Tom Botkin seconded by Stephen Lochmueller to approve Resolution 2024-117— Madison County Planning Commission Board Appointment, approving the appointment Shannon Pennington to the Madison County Planning Commission Board, with an expiration date of December 31, 2028.

Motion carried on roll call vote as follows:

James Brian Combs-Yes Stephen Lochmueller-Yes

Billy Ray Hughes- Yes Tom Botkin- Yes

Reagan Taylor – Yes

IN RE: Resolution 2024-118—Madison County Emergency Communications Center

Agreement:

Jill Williams, Deputy Judge Executive, presented Resolution 2024-118—Madison County Emergency Communications Center Agreement for the Court's approval. This Resolution approves a Madison County Emergency Communications Center Agreement between the City of Berea, Madison County, Kentucky, and the City of Richmond.

Motion by Tom Botkin seconded by James Brian Combs to approve Resolution 2024-118—Madison County Emergency Communications Center Agreement.

Magistrate Botkin talked about a statement in the document on the management control of Link/NCIC Compliance being with the Berea Police Department, but he stated that each police department is responsible for their own compliance for the Link/NCIC. Jill stated that this is part of the compliance of the 911 telecommunicators personnel not the other law enforcement agencies. The Berea Police Department has had management control over the telecommunicators historically and this is not changing.

Magistrate Botkin also stated that the Public Safety Advisory Board consists of 12 members, but there are 13 members listed. Jill stated that Magistrate Botkin is correct, it should say 13 members.

Magistrate Botkin also asked about when in absence of the Chairperson, 4 members of the Public Safety Advisory Board may call a special meeting instead of the Vice Chair. Jennie stated that by statute every board has such language about a certain number of board members can call a meeting.

Magistrate Botkin stated that the 911 Director has a list of things that they are responsible to be in compliance with, the last thing being "etc.," and he asked about what that "etc." would entail. Jill stated that there is a myriad of laws locally, federally, and at state level that they would not be able to list everything, just like all their job descriptions state "and other duties as assigned."

Magistrate Botkin stated that employees of the MCECC shall be employed by the Madison County Fiscal Court and follow the County's Administrative Code and asked about what it means about supplementing procedures. Jill stated that is their standard operating procedures so dispatchers and telecommunicators can operate properly, but they are more detailed and can be more stringent than the County's Administrative Code but not less. Judge Taylor noted it is important for the Public Safety Advisory Board to have input into the operational procedures.

Magistrate Botkin also had a question about the loan of equipment and supplies, and what does that mean. Jill stated that an example would be if a headset is needed to be borrowed by one agency and the procedure is to keep record of that.

Magistrate Botkin asked about where the Cities of Richmond and Berea came up with the \$10,000 each said they would put into the restricted account for the airport. Judge Taylor stated that they chose to put that amount

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in there, even though he believes it won't be needed due to excess funds in the 911 account and it won't be needed.

Magistrate Combs stated that the 911 account has a threshold amount too; which will ensure money is not accumulated unnecessarily. Judge Taylor stated that it does.

Magistrate Combs also stated that the agreement talks about law services and asked if it should state law enforcement services. Jill stated that she believes that the intent of the agreement is law services and law enforcement services.

Motion carried on roll call vote as follows:

James Brian Combs-Yes	Stephen Lochmueller-Yes
Billy Ray Hughes- Yes	Tom Botkin- Yes
Reagan Taylor – Yes	

IN RE: Resolution 2024-119—Regional Economic Development Interlocal Cooperation Agreement:

Judge Taylor presented Resolution 2024-119—Regional Economic Development Interlocal Cooperation Agreement for the Court's approval. This is a Resolution of the Madison County Fiscal Court regarding an Economic Development partnership pursuant to KRS 154.050 et seq, authorizing the County Judge Executive to represent the County in entering into a Regional Economic Development Interlocal Cooperation Agreement among Lexington-Fayette Urban County Government, Kentucky, the County of Madison, Kentucky, the County of Scott, Kentucky, and the City of Berea, Kentucky each of which is a political subdivision of the Commonwealth of Kentucky for a Regional Industrial Park located in Madison County, Kentucky. This Resolution supersedes Resolution 2024-108.

Motion by Tom Botkin seconded by James Brian Combs to approve Resolution 2024-119—Regional Economic Development Interlocal Cooperation Agreement.

Magistrate Botkin stated that the authority comprises of six members and asked if that is two for Lexington, two for Scott County, one for Madison County, and one for Berea. Judge Taylor stated that was correct.

Magistrate Botkin asked if they have any idea of what the start-up expenses could be, since they will receive reimbursement for those. Judge Taylor stated that he wasn't sure at this time, but that he believed they would be very minimal, and would bring that amount back to them once he knows the amount.

Magistrate Botkin asked if there was grant money or PDI money involved, and Judge Taylor stated there was not PDI money at this time, but there is still grant money tied to this from Congressman Andy Barr's office.

Magistrate Botkin also asked about where the agreement talks about the "...rights and transfers to Scott County..." and if it should say Madison County instead. Judge Taylor stated that he believes that it is because Scott County is the one that applied for the grant funding, and they can't change the name of the applicant for that funding, but he will confirm with the attorney to ensure the information is correct before finalizing the document.

Motion carried on roll call vote as follows:

James Brian Combs-Yes	Stephen Lochmueller-Yes
Billy Ray Hughes- Yes	Tom Botkin- Yes
Reagan Taylor – Yes	

IN RE: Personnel:

Jill Williams, Deputy Judge Executive, recommended the hiring of Caroline Christian as a part-time Kennel Technician, at a rate of \$13 per hour, effective December 2, 2024; the hiring of Taya Mills as a part-time Kennel Technician, at a rate of \$13 per hour, effective November 27, 2024; the hiring of Matthew Davenport as a CDL Truck Driver/General Laborer at a rate of \$18 per hour, effective November 27, 2024, the status change of Michael Bishop from Road Department Heavy Equipment Operator to Solid Waste Heavy Equipment

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Operator at a rate of \$22.50 per hour, effective November 27, 2024; and the status change of Tristen P. Steinmetz from an Animal Control Officer to Kennel Tech II at a rate of \$15 per hour, effective November 7, 2024.

Motion by Tom Botkin seconded by James Brian Combs to approve the hiring of Caroline Christian as a part-time Kennel Technician, at a rate of \$13 per hour, effective December 2, 2024; the hiring of Taya Mills as a part-time Kennel Technician, at a rate of \$13 per hour, effective November 27, 2024; the hiring of Matthew Davenport as a CDL Truck Driver/General Laborer at a rate of \$18 per hour, effective November 27, 2024, the status change of Michael Bishop from Road Department Heavy Equipment Operator to Solid Waste Heavy Equipment Operator at a rate of \$22.50 per hour, effective November 27, 2024; and the status change of Tristen P. Steinmetz from an Animal Control Officer to Kennel Tech II at a rate of \$15 per hour, effective November 7, 2024.

Motion carried on roll call vote as follows:

James Brian Combs-Yes Stephen Lochmueller- Yes
Billy Ray Hughes- Yes Tom Botkin- Yes
Reagan Taylor – Yes

IN RE: Employee Spotlight:

Jill Williams, Deputy Judge Executive, spotlighted Shana House, Administrative Assistant in the Planning and Development department. A colleague stated that Shana welcomes guests with a smile every day. She is a kind person that is willing to help her colleagues with anything they may need. She enjoys decorating the planning office to make it festive and more inviting for citizens. We are thankful for her hard work and dedication. Judge Taylor expressed his appreciation to Shana, stating that she always has a smile on her face.

IN RE: Enter Executive Session:

Motion by Stephen Lochmueller seconded by James Brian Combs to enter into Executive Session at 10:06 AM to discuss a future acquisition of real property. This Executive Session is allowable under KRS 61.810 subsection 1, subsection B to discuss deliberation on the future acquisition or sale of real property by a public agency.

Motion carried on roll call vote as follows:

James Brian Combs-Yes Stephen Lochmueller- Yes
Billy Ray Hughes- Yes Tom Botkin- Yes
Reagan Taylor – Yes

IN RE: Exit Executive Session:

Motion by Stephen Lochmueller seconded by Tom Botkin to exit Executive Session at 10:36 AM, with no action taken at this time.

Motion carried on roll call vote as follows:

James Brian Combs-Yes Stephen Lochmueller- Yes
Billy Ray Hughes- Yes Tom Botkin- Yes
Reagan Taylor – Yes

IN RE: Judge's Report:

- Shop Small Saturday will be on Saturday, November 30th. Shop Small Saturday encourages patronizing the small, locally owned shops for the Christmas season.
- Christmas Parades

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- Richmond's Christmas parade will be on Friday, December 6th and should arrive on Main Street around 7:00 PM.
- Berea's Christmas parade will be on Saturday, December 7th at 6:00 PM.

Please be mindful of road closures and increased traffic in the areas.

- Berea Chamber of Commerce is hosting Mayor Bruce Fraley's State of the City Address on Monday, December 9th at 6:30 PM at the Russel Acton Folk Center in Berea. The event is free and open to the public.
- The 2024 Madison Central DanceBlue for the Kids 5K will be on Saturday, December 14th from 9:00 AM – 11:30 AM at White Hall Park. DanceBlue is a student-run organization at Madison Central High School. This event is an opportunity to enjoy a scenic race while making a significant impact on the fight against pediatric cancer. Visit runsignup.com for more information.
- Visit our website at www.madisoncountyky.gov/community-events to see a list of some of the events happening throughout our community. If you have an event you would like to feature on this page, simply click on the "Submit an Event" button and complete the form.
- Madison County Government and its related offices will be closed Thursday, November 28th and Friday, November 29th for Thanksgiving Break. Offices will reopen on Monday, December 2nd at 8 AM. Happy Thanksgiving to everyone.

Comments from Magistrates:

Judge Taylor expressed his appreciation to the Richmond Mayor and Richmond Commission for allowing them to use their Chambers. He also stated that tonight Berea City Council and Berea Industrial Development Authority will be having a work session at 6:00 PM concerning the Regional Economic Development project.

Magistrate Lochmueller wished everyone a Happy Thanksgiving.

Magistrate Hughes also wished everyone a Happy Thanksgiving.

Magistrate Botkin thanked the State Road Department for the work that they did at the bridge at the Duncannon exit and stated that they will be working on Barnes Mill Rd. He also thanked Scott Shepherd and the Road Department for their work on Sledd Branch, stating that Mr. Reynolds called and expressed his appreciation for their work. He wished everyone a Happy Thanksgiving.

Magistrate Combs thanked all the County employees for all that they do on a daily basis and wished everyone a Happy Thanksgiving.

Attorney Jennie Haymond wished everyone a Happy Thanksgiving.

Comments from Department Heads:

No Comments from Department Heads.

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Public Comments:

No Comments from the Public.

IN RE: Pay Claims and Approve Transfers:

Motion made by Stephen Lochmueller seconded by James Brian Combs to approve to pay the claims and transfers.

ANNOUNCE NEXT COURT DATE:

Judge Taylor announced the next court date for December 17, 2024, in the Richmond City Hall Commission Chambers in Richmond, Ky at 9:30 AM.

IN RE: ADJOURNMENT

Motion from James Brian Combs to adjourn, seconded by Stephen Lochmueller. Hearing no objection, the meeting adjourned at 10:45 AM.



REAGAN TAYLOR, MADISON CO. JUDGE/EXECUTIVE